Referral

Parent/Agency/SDRC requests referral for Special Education Assessment

Student **IS** attending a SDUSD ECE Program (CDE or State Pre-K) or Headstart

Referral routed to Related Services for follow-up

Student **IS NOT** attending SDUSD ECE or Headstart

ECSE Referral Questionnaire completed by _____ and referral routed to ECSE Scheduler

ECSE Itinerant Education Specialist attends SDRC transition meeting, completes ECSE Questionnaire, and referral routed to ECSE Scheduler

If student is Deaf or Hard of Hearing, DHH team contacts family for further information and provides feedback to ECSE regarding next step

ECSE Scheduler:
- enrolls child in PowerSchool in ECSE cost center
- routes referral per Audiology procedures
- opens referral in IEP system
- routes referral to appropriate ECSE Assessment Team
  - Children 2.6 and older routed to ECSE Assessment Team
  - Children 2.5 and younger routed to Infant Team
- Maintains:
  - balance of files per team based on geographics and numbers
  - files of students who do not qualify or do not complete the assessment process, etc.