

**SAN DIEGO UNIFIED SCHOOL DISTRICT
LEWIS MIDDLE SCHOOL
Site Governance Team (SGT)**

Meeting Minutes

Date: December 17, 2018

Meeting Minutes

Members present (X):

Staff

Parents/Community Members

- Brad Callahan, Principal
- Smith, Jennifer, Teacher
- Norman, Marie, Teacher
- Hughes, Ken, Teacher
- Grantham, Michelle, Teacher
- McCarthy, Ann, Teacher (SDEA)
- Coussa, Amber, Non-classroom
- Classified

- Gavaldon, Janet, Parent
- Delehanty, Chris, Parent
- Ehle, Lynette, Parent
- Lopez, Dorian, Parent

Guests: Marina Garcia, V.P.; Michelle Vergne, V.P., M.DeCino, Admin. Asst.; Dina Weiss, Counselor; Steven Santana, Teacher

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
Call to Order	Item: Marie Norman	Meeting called to order at 2:50 p.m.
I. <u>Public Comments</u>	Item: Marie Norman	No report.
II. <u>SGT Membership</u>	Item: Brad Callahan	No report.
III. <u>SGT Business</u>		
A. Approval of Minutes: 12-17-18	Action Item: Marie Norman	Minutes approval: Mr. Callahan motioned to approve. Ms. Grantham seconded. Approved.
B. By-Laws Review/Approval	Item: Brad Callahan	Ms. McCarthy distributed new draft of Lewis SGT Bylaws. She said much was drafted using district bylaws model. Membership would be updated to include vice chairperson, secretary and a timekeeper. Ms. McCarthy said new chairperson would be SDEA, however some members said they did not want to exclude non-SDEA teachers. There was discussion about Lewis master schedule and its development, implementation and presentation to SGT. Ms. McCarthy asked members for input/additions and said she will work on cleaning up the draft to have it ready for ratification.
C. Advisory Curriculum and Schedule	Item: Michelle Grantham	Ms. Grantham suggested moving Advisory to the first period of the day and changing structure of the curriculum. It was agreed that this be discussed and developed in the School Climate/Culture Committee by

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<p>D. Grade Level Meetings</p> <p>E. Support Classes</p> <p>F. Parent/Student Conferences</p>		<p>firm deadline of February 15, if changes are to be made for the 19-20 school year.</p> <p>Ms. Grantham presented the idea of incorporating an additional monthly grade level meeting into the calendar, in addition to existing meetings.</p> <p>Ms. Grantham presented the idea of creating additional math and English support classes to 7th/8th grade students, in place of their elective class, on an A/B schedule. Pros and cons were discussed.</p> <p>Feedback provided at the last SGT meeting brought about some change for Feb. 2019 conferences. Ms. Weiss shared Feb. 2019 conference time line and details. Mr. Hughes shared that if teachers identify students in January, and not confer until February, failing grades are already frozen because semester has ended.</p>
<p>IV. <u>Reports</u></p> <p>A. Students Success and Support</p> <p>B. Foundation</p>	<p>Item:</p> <p>Item:</p>	<p>No report.</p> <p>No report.</p>
<p>V. <u>Patrick Henry High School Cluster Council Report</u></p>	<p>Item: Brad Callahan</p>	<p>Lewis is working on an Engineering pathway. Henry is working on a bilingual pathway.</p>
	<p>Item: Marie Norman</p>	<p>Meeting adjourned.</p>

Minutes recorded by M. DeCino