**SAN DIEGO UNIFIED SCHOOL DISTRICT**
**Jonas Salk Elementary SSC**
**December 14, 2016**

**Minutes**
- Parent Involvement Policy 2016-17
- Home School Compact 2016-17
- SPSA 2016-17
- Budget 2016-17
- Wellness plan/annual report 2016-17
- Safety plan Approval 2016-17
- Elections 2016-17
- Bylaws 2016-17

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**Staff**
- Deidre Hardson, Principal - ex officio member
- Megan Barnett, Chair/Teacher 9/2015-9/2017
- Clarissa Villena, K Teacher 9/2015-9/2017
- Joyce Lin, 1st-2nd Teacher 9/2016-9/2018
- Jerrye Ross, 3rd Teacher 9/2016-9/2018
- Donna Talner, 5th Teacher 9/2016-9/2018
- Maria Gonzalez, Classified 9/2015-9/2017

**Parents/Community Members**
- Cayley Rice 9/2015-9/2017
- Jessica Krager 9/2015-9/2017
- Sonia Minassian 9/2015-9/2017
- Yvette Murillo DAC Rep 9/2015-9/2017
- Arilda Cagle DAC Alt. 9/2016-9/2018
- Paj Collins 9/2016-9/2018
- Bonnie Masanis 9/2016-9/2018

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**ITEM**

**Call to Order**
Megan Barnett, Chairperson

**DESCRIPTION/ACTIONS**
SCC Meeting Minutes 26 October 2016

**MEETING SUMMARY**
Called to order @ 2:31 p.m.

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**APPROVE Budget Changes.**
We purchased additional prep time to provide for teacher collaboration. Both of our prep teachers annual salaries exceed the amount budgeted in 09800. Salaries are budgeted at average salaries and sites are responsible for funding the actual salary out of site-controlled resources. Resource 09800 is considered a site-controlled resource. Part of these expenditures will need to be paid for using budget 30100. Since we are using the PE teacher to provide for teacher collaboration we can use 30100.

1. **Budget transfer within a categorical resource.**
   a.) Funds available in 30100 are in “hourly salaries” (these funds were set aside for CELDT Assessment which is no longer an allowable expense for Title 1 funds.
   b.) We need to move funds from teacher hourly and classified hourly (including benefits) to instructional supply budget to cover expenditures related to the PE Prep Teacher in budget 09800.

2. **Expense transfer between and/or into categorical resources (Budget Transaction Detail Report is required indicating the items to transfer).**
   a.) We need to move expenditure from instructional supply budget in 09800 to cover expenditures related to PE Prep Teacher.
   b.) $8,773 in expenditures will need to be moved to 30100 from Resource 09800 acct. 4301.

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**ACTION ITEM:**
Approval of BUDGET CHANGE moved by: J. Ross and seconded by: B. Masanis
The motion passes with the following votes: Yes 12 / No 0 / Abstain: 0
Not enough money to pay for PE teacher in 09800. Need to move some of resource 09800 expenditures to Title 1 (30100) from 09800. This will allow us to pay for the PE teacher (for teacher collaboration) out of 09800.

Eliminated CELDT testing and some tutoring from Title 1 budget. Instead, paid for instructional supplies.
Area/Page: Adjust SPSA by making the amount to fund teacher and classified hourly positions at $0 and increase instructional supply budget by $9,594 to fund Technology, Software and instructional materials. Once all transfers are made, the balance in 30100 4301 will be $0 and funds will be available in 09800 to cover the cost of our Collab. Teacher who teaches PE so that the classroom teachers are able to collaborate during the school day while students meet their ED CODE Requirement for PE.

Policy H-7700
Student Wellness.

1. Review the Assessment Tool with the nurse.
2. Develop and Action Plan based on our school wellness assessment.

BACKGROUND INFORMATION: We are committed to providing an environment where students can learn to make healthy choices for lifelong health. We acknowledge the strong relationship between students’ health and learning, and that the district’s mission cannot be accomplished without explicitly planning for and supporting student health and wellness. The Board of Education realizes wellness must also be a priority.

The ten components of WSCC include: Nutrition Services; Physical Education and Activity; Health Education; Health Services; Safe Physical Environment; Safe Social and Emotional Climate; Counseling, Psychological and Social Services; Staff Wellness; Family Engagement, and Community Involvement.

ACTION ITEMS:
- School site wellness councils will need to complete a school wellness assessment tool (by December 16, 2016).
- School Site Wellness Council will develop an action plan based on results of their school wellness assessment and provide a copy to the District Coordinated School Health Council (Program Manager – Nursing & Wellness) for inclusion into the SPSA by 3/1/2017.
- Begin implementation of the action plan to include one wellness activity for staff and one focused on students by March 2017.
- Annual report (rubric sent by the council) provided to the District Coordinated School Health Council demonstrating progress. Due each year by the end of May.

AREAS WE NEED TO IMPROVE IN:
- Make available free potable drinking water for all students. (Note: fountains will be added to kinder area in January).
- Encourage the use of non-food incentives as rewards, celebrations, and fundraisers. (All schools shall comply with the federal, state and local laws in order to maintain compliance for nutrition guidelines and fundraising activities).
- Comprehensive health education taught (We will do this via PE. We exceed the required 200 minutes every 10 days).
- Work collaboratively with the Voluntary Employee Benefits Association Program (VEBA) and/or health insurance providers about opportunities that exist to improve employee physical and mental health.
- The district will encourage consistent health and wellness messages between the home and school environment.
  (Encourage parents to provide a healthy diet and promote physical activity for their children).
- Work with community partners to provide information about existing opportunities and services within the community that support healthy living for students, staff.

DAC Rep. report
Yvette Murillo , DAC Representative ; Arlinda Cagle DAC Alternate

ELAC Rep. report
Note: ELAC decided to turn over their rights to the SSC (Feb. 2016). It will re-new Feb 2018 Maish Sharma (parent) acting as the DELAC and ELAC representative.

Legal Task(s) Covered:
- Legal Task 1A: ELAC Advises the principal and staff on: The School’s Program for English Learners
- Legal Task 1B: ELAC Advises on: The Effort to Make Parents Aware of the Importance of Regular School Attendance
- Legal Task 2: ELAC Advises the SSC on: The SSC’s Development of the Single Plan for Student Achievement
- Legal Task 3: ELAC Reviews the School’s Annual Language Census (R-30 LC Report)
- Legal Task 4: ELAC Conducts a Site English Learner Needs Assessment

Adjoined
Meeting adjourned by: SSC Chairperson: Megan Barnett Minutes recorded by: Sonia Minassian

INFORMATION: Sonia presented since Yvette was sick.

INFORMATION:

Meeting adjourned @ 3:15 p.m