### AGENDA

**SAN DIEGO UNIFIED SCHOOL DISTRICT**
**Jonas Salk Elementary SSC**
**December 14, 2016**

**AGENDA**

- Parent Involvement Policy 2016-17
- Home School Compact 2016-17
- SPSA 2016-17
- Budget 2016-17
- Wellness plan/annual report 2016-17
- Safety plan Approval 2016-17
- Elections 2016-17
- Bylaws 2016-17

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### Call to Order

**Megan Barnett, Chairperson**

**Scc Meeting Minutes 26 October 2016**

- **Members present:** Staff: D. Hardson, M. Barnett, C. Villena, J. Lin, J. Ross, D. Talner, Parents/Community: C. Rice, J. Krager, S. Minassian, Y. Murillo, A. Cagle, P. Collins, B. Masanis
- **Meeting Called to Order:** 2:23 pm on Oct 26, 2016.
- **Motion to Approve Minutes from 9/27/16:** Motion from Donna to approve. 2nd. Clarissa. Minutes unanimously approved.
- **Minutes from April 27th 2016:** Motion to Approve by Sonia. Second by Cayley. Approved unanimously.

**Site Emergency Response Plan reviewed and approved:** Comprehensive School Safety Plan reviewed. This is a living document that can be adjusted as needed. (Lockdown procedures reviewed and explained. Evacuation processes explained/discussed) Because of 4 way stop- it’s possible to have a student safety patrol. The plan is to have a school patrol with 5th graders and a parent who will help kids get out of the car on Parkdale (“school greeters”). **Motion to approve the Site Safety Plan by Paige. Second by Bonnie. Approved unanimously.**

**Review of Bylaws:** Motion by Jerrye to approve. Second by Donna. Unanimously approved.

**Title 1 vote:** Default is either a schoolwide program or funds only apply to individual students who qualify for Title 1. Committee Prefers schoolwide program. This doesn’t mean that it’s not possible to target particular students if needed. **Motion to approve schoolwide program by Caley. Second by Paige. Unanimously approved.**

**Nomination and Elections:** Secretary-Sonia; Chair- Megan; Vice Chair—Caley; ELAC rep – Evette; DAC rep – tabled for future meeting All elected unanimously. **Motion to adjourn** at 3:24 by Megan. Second by Sonia.

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### APPROVE Budget Changes.

- We purchased additional prep time to provide for teacher collaboration. Both of our prep teachers annual salaries exceed the amount budgeted in 09800. Salaries are budgeted at average salaries and sites are responsible for funding the actual salary funded out of site-controlled resources. Resource 09800 is considered a site-controlled resource. Part of these expenditures will need to be paid for using budget 30100.
- Since we are using the PE Teacher to provide for teacher collaboration we can use 30100. It works out to be 11 hrs/wk (6.5+3.25=9.75 hrs is .3 FTE).

1. **Budget transfer within a categorical resource.**
   a. Funds available in 30100 are in “hourly salaries” (these funds were set aside for CELDT Assessment which is no longer an allowable expense for Title 1 funds.
   b. We need to move funds from teacher hourly and classified hourly (including benefits) to instructional supply budget to cover expenditures related to the PE Prep Teacher in budget 09800.

2. **Expense transfer between and/or into categorical resources (Budget Transaction Detail Report is required highlighting items to transfer).**
   a. We need to move expenditure from instructional supply budget in 09800 to cover expenditures related to the PE Prep Teacher.
   b. **$8,773 in expenditures will need to be moved to 30100 from Resource 09800 acct. 4301.**
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<td><strong>APPROVE</strong>&lt;br&gt;<strong>REQUIRED SPSA MODIFICATION:</strong></td>
<td><strong>Area/Page:</strong> Adjust SPSA by making the amount to fund teacher and classified hourly positions at $0 and increase instructional supply budget by $9,594 to fund Technology, Software and instructional materials. Once all transfers are made, The balance in 30100 4301 will be $0 and funds will be available in 09800 to cover the cost of our Collab. Teacher.</td>
<td><strong>ACTION ITEM:</strong> Approval of SPSA Change moved by: ______, seconded by: ______. The motion: ______, with the following votes: Yes /No /Abstain:</td>
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| DATA: | | |
| DAC Rep. report | , DAC Representative | |

| ELAC Rep. report | *Note: ELAC decided to turn over their rights to the SSC (Feb. 2016). It will re-new Feb 2018.* Maish Sharma (parent) acting as the DELAC and ELAC representative. | |

**Legal Task(s) Covered:**

- **Legal Task 1A:** ELAC *Advises* the principal and staff on: The School’s Program for English Learners
- **Legal Task 1B:** ELAC *Advises* on: The Effort to Make Parents Aware of the Importance of Regular School Attendance
- **Legal Task 2:** ELAC *Advises* the SSC on: The SSC’s Development of the Single Plan for Student Achievement
- **Legal Task 3:** ELAC *Reviews* the School’s Annual Language Census (R-30 LC Report)
- **Legal Task 4:** ELAC *Conducts* a Site English Learner Needs Assessment

**Adjourned**

Meeting adjourned by: SSC Chairperson: ______. Minutes recorded by: _____________.

Meeting adjourned @ ____________ p.m