**John Paul Jones Elementary**  
**PTA Executive Board Meeting**  
**Thursday November 11, 2016**

I. Meeting called to order at 3:35 p.m. by Rachael Noble. Members present: Emily Jones, Kelly Chuckta, Rachael Noble, Allison Buell (Jones Elementary Principal), Britanni Smith, Andrea Eaton, and Abbey Anthony.

II. Executive Reports

A. President

1. Brittani Smith motioned to approve meeting minutes from September and October. All in favor and minutes were approved. Goal will be to complete and email minutes to PTA board members within 24 hours, and then upon email approval response of at least 6 members, Abbey will post a hard copy of minutes on school campus so they are publicly posted for anyone to read. Rachael will email the minutes to PTA members and Andrea will post them on our school website.

B. Treasurer

1. Kelly presented treasurer’s report and budget. Everything balanced. Kelly provided updates on the successful fundraisers completed recently: Kids are First, Jones Spirit Wear Sales, and Spooky Grams. Kelly made motion to approve the budget. Andrea seconded the motion. All in favor and budget is approved as written.

C. New Business

1. Reviewed details of recent successful fundraisers: Kids are First, Spirit Wear, Spooky Grams. Fall Carnival was very successful and Emily has received entirely positive feedback regarding the event. It was excellent to have volunteer participation from the Navy service members and so many parents, teachers and Jones staff members. The DJ was enjoyed by everyone and will be hired for future school events. Donations of cookies (Erica Brown, Tastebud Confections), Allergy Pops (Emily Jones), Candy, Donuts was very helpful! Volunteer letters have been completed by Emily and will be sent out next week once signed by Principal Buell.

2. Turkey Trot will take place Thursday November 17th at Jones. A few volunteers needed from 7:30 a.m.-10:00 a.m. Brenda has already put together all goody bags. Emily sent out email last week
requesting donations of pies and turkeys. Mrs. Buell discussed that Student Council approved use of $200.00 for fresh pies and frozen turkeys if needed. If supplies are needed, Jenna and Mark can shop for them.

3. Holiday movie night was discussed. Will take place on Friday 12/09, probably at school as nothing has been coordinated with the pastor yet. PTA will host a Hot Cocoa Bar in addition to pizza, drinks, candy. Movie shown will probably be The Grinch. Emily would like to pass the torch regarding planning and running Movie nights in the future. Great volunteer opportunity!

4. General Meeting/PTA Social tentatively scheduled for Thursday January 19, 2017 at 6:00 p.m. at Jones Auditorium. Opportunity for parents and all PTA members to learn about PTA sponsored activities and volunteer needs for Jones community. PTA to host a taco/salad bar. Will need to come up with topic/theme for the evening.

5. Future possible fundraisers and volunteer support discussed. Todd, the owner of Bear Buns Bakery is interested in fundraising with Jones. Brittani is working with Jersey Mikes to set up a fundraiser (possibly around December 1st). Brittani shared that her husband’s command wants to sponsor Jones Elementary for future events. Volunteer opportunities discussed were Running Club, End of school year 5th grade softball/kickball game, Amazing Race/Reading Challenge, Read Across America/Dr. Seuss’s Birthday (3/2/17), School cleanup day.

6. Discussed Mrs. Sanders’ offer to research and plan assembly this school year, financially supported by the PTA. Rachael motioned to approve $1000.00 for Mrs. Sanders to use for assemblies. All in favor and motion was approved.

Next PTA Board meeting will be on December 8, 2016 at 3:30 p.m.

Minutes recorded by Abbey Anthony

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Minutes approved by

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