

Jones Elementary  
Volunteer Location  
Rm: \_\_\_\_\_

**SAN DIEGO UNIFIED SCHOOL DISTRICT  
SCHOOL VOLUNTEER APPLICATION**

School Year: 2019-20  
TB Cleared: \_\_\_\_\_  
M.L. Cleared: \_\_\_\_\_

DATE \_\_\_\_\_ DISTRICT SPONSOR \_\_\_\_\_ SDUSD \_\_\_\_\_ SCHOOL JONES ELEMENTARY

FULL NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
(FIRST) (MIDDLE) (LAST) (MO/DAY/YR)

ADDRESS \_\_\_\_\_ CELL PHONE \_\_\_\_\_ HOME PHONE \_\_\_\_\_  
(STREET) (CITY) (ZIP)

E-MAIL (Please print clearly) \_\_\_\_\_ Gov Issued ID Type \_\_\_\_\_  
ID # \_\_\_\_\_

NOTIFY IN CASE OF EMERGENCY \_\_\_\_\_  
(NAME) (ADDRESS) (CELL PHONE) (HOME PHONE)

CURRENT EMPLOYMENT \_\_\_\_\_  
(EMPLOYER'S NAME) (ADDRESS) (CELL PHONE) (HOME PHONE)

VOLUNTEER EXPERIENCE \_\_\_\_\_

PERSONAL REFERENCE \_\_\_\_\_  
(NAME) (ADDRESS) (PHONE)

Please list the name(s) of your Child(ren), Grade, Classroom or teacher \_\_\_\_\_

- Please check whether you are a new or returning SDUSD volunteer.      New      Returning
- Are you also a volunteer at another SDUSD school?  
     YES      NO
- If yes, please indicate the school(s):  
\_\_\_\_\_
- Do you have any criminal charges pending against you?  
     YES      NO
- Have you ever been convicted\* of a felony or misdemeanor?      YES      NO
- Have you ever been convicted\* of a sex, drug or weapon related offense?      YES      NO
- Are you required to register as a sex offender under Penal Code 290.95?      YES      NO
- If "YES," please explain:  
\_\_\_\_\_

\*Conviction includes a finding of guilty by a court in a trial with or without a jury or a plea or verdict of guilty.

As a volunteer, I agree to abide by the following code of volunteer conduct

- Immediately upon arrival, I will sign in at the main office or the designated sign-in station.
- I will wear or show volunteer identification AT ALL TIMES as required by the Unified School District.
- I will use only the designated adult bathroom facilities.
- I agree to never be alone with individual students who are not under the supervision of teachers or school authorities.
- I will not contact students outside of school hours without permission from the students' parents.
- I agree not to exchange telephone numbers, home addresses, e-mail addresses or any other home directory information with students for any purpose unless it is required as part of my role as a volunteer. I will exchange information only with parental and administrative approval.
- I will maintain confidentiality outside of school and will share with teachers and/or school administrators any concerns that I may have related to student welfare and/or safety.
- I agree to **not** transport students without the written permission of parents or guardians or without the expressed permission of the school or district and will abide by District Administrative Procedure #4586 when transporting students.
- I will not disclose, use, or disseminate student photographs or personal information about students, self, or others.
- I agree to follow the district procedure for screening of volunteers.
- I agree to notify the school principal if I am arrested for a misdemeanor or felony sex, drug or weapon related offense.
- I agree only to do what is in the best personal and educational interest of every child with whom I come into contact.
- I agree to follow the Volunteer Code of Conduct at all times or cease volunteering immediately.

For security reasons, a background check will be conducted by school site staff and/or SDUSD School Police Services. Volunteer assignments may be terminated if service is unsatisfactory or no longer needed by the school district. You may not volunteer if you are required to register as a sex offender under California law. I give my permission to have my personal and professional references researched and hold the district and any individuals providing the district with information harmless. By signing my name below, I declare under penalty of perjury, that all the information on this application is true and correct. I also declare that I have read and agree to follow the "Volunteer Code of Conduct."

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_