

**iHigh Virtual Academy  
School Site Council Meeting Minutes  
February 25, 2016- 1:30 pm- iHigh Room 1**

**Present:** Samantha Shaffer, Mrs. Susan Shaffer, Briana Bigornia, Mrs. Carrie Lopez, Mrs. Laurie Lavache, Mrs. Susie O'Neill, Ms. Rita Macedo, Mrs. Anna Baker, Mrs. Pamela Bell, Mrs. Patty Cava

**A. Call to Order/Meeting Minutes**

1. Samantha Shaffer called the meeting to order at 1:32 pm
2. SSC voted to approve the minutes from the January 21, 2016 meeting
3. Review of February 25, 2016 meeting agenda: a vote to approve the change in February meeting dates was added to the agenda under New Business.

**B. Public Input/Correspondence/Announcements**

1. Staffing at iHigh has grown since last reported. There is a need for another English teacher and another Spanish teacher. Two additional teachers have been approved by the district, increasing our teacher numbers to 12.  
After meeting with the Director of Online Learning and a few others in the District, staffing will change again for 2016-17:  
7 teachers have been allocated for iHigh and the others will fall under the Division of Online Learning and be based at other high schools in the district.  
There has been an increase in full time student enrollment recently, even a few for Fall 2016.
2. There were no other announcements made.

**C. Old Business**

1. Our Friday Parking Lot Fundraiser- \$255 was made in December and \$200 in January. The parking fundraiser averages 15-20 cars on Fridays and more at other times. Ms. Macedo asked if our partners have been acknowledged for being so supportive. Principal Cava shared that our partners have been presented with a certificate by the District as well as being acknowledged on site, although they were unable to attend both recognitions.

**D. New Business**

1. SSC approved changing the meeting from February 11, 2016 to today, February 25, 2016, to accommodate the district's SBB deadline.
2. Principal Cava led a discussion on how the Local Control Funding Formula (LCFF) is spent and also meeting the goals of SPSA. Information was presented for strategies for the following categories: English, Math and ELD goals, as well as Graduation/Retention and Community/Parent Involvement. Efforts will be made to increase the percentage of students taking the Smarter Balanced test this year with fewer students opting out. In addition, plans for testing have addressed concerns raised earlier this year by SSC student members regarding last year's testing

schedule. The first 2 weeks of May, we will have AP testing. May 16-19<sup>th</sup> (Monday – Thursday) morning, Smarter Balanced testing will be held.

The best attended Parent/Community Involvement comes from Commencement Ceremony, Awards Ceremony and Student Orientation Day. A suggestion was made for a planning a day where parents could accompany students to on-site classes. Discussions continued regarding Senior Activities (which student Gabby is leading efforts on). Breanna suggested having a Restaurant Night Fundraiser (e.g., partner with a local restaurant for a dinner-fundraiser event).

Principal Cava proposed allocating discretionary funds in the 2016-17 budget to allow teachers a half-day each for required independent study compliance preparation: updated Master Agreements, syllabi, pacing guides, etc.

The district's version of the SPSA Evaluation and Assessment Survey is written for traditional type schools, so many of the questions do not apply to our program. Principal Cava received permission to write an SPSA Survey more aligned to iHigh and asks SSC members to take Survey Monkey survey this weekend. This will provide feedback to evaluate SPSA and allow for suggestions such as those brought up during today's meeting.

SSC approved the 2016-17 SBB categorical budget (LCFF) and 2016-17 SPSA as presented by Principal Cava.

#### **E. Budget**

1. The Site Budget Summary has not changed much from January's report. The parking lot fundraiser is a great boost to our donations account. Another plus to the fundraiser is that these categories can be rolled over. The donations and civic center accounts provide a buffer, since the district's funding level for iHigh is not very much.

#### **F. Committee Reports**

1. The DAC meeting for February was cancelled.

#### **G. Roundtable-** none

#### **H. The meeting was adjourned at 2:21 pm.**

*The next SSC meeting is Thursday, March 24, 2016 at 1:30 pm*

Submitted by Laurie Lavache