Welcome Hage PTA Volunteers!

We are so happy you have decided to volunteer at Hage.

Here are some Frequently Asked Questions and the answers. If you have more questions please feel free to contact your committee chair or our Volunteer Coordinator, Juliette Sakasegawa at jsakasegawa@gmail.com

FAQ's

1. Is there anything I need to do before I can volunteer? Yes, you must complete a volunteer form with your child's classroom teacher. The form will have instructions about additional documents that may be required (i.e. copy of a CA photo ID and Cleared Tuberculosis Test).

2. What do I do when I get to Hage? Enter through the front office and check in using the computer. You will need your ID. Take a name tag and then proceed to wherever you are volunteering.

3. Where is the PTA Room? Room 25! We are in the bungalow right by the lunch court. (see the attached map)

4. How can I find my way around Hage? Please see the attached map with room numbers and teacher names.

5. Can I bring my little one with me when I volunteer? Most of the time the answer is yes! A couple of exceptions might be on field trips or when your classroom teacher advises against it. But, most of the time, younger siblings are welcome while you are volunteering!

6. Where are the bathrooms and how do I unlock them? That's a great question! We have a key in the PTA room (room 25). You are welcome to use the bathroom marked “Staff” at the front of the school. When you enter the school at the main gate they are in front of you just to the left.

7. Where are the copy machines? The copy machines are in the front office. There is one right outside of Mr. Lee’s office (our principal) and there is one in the mail room. Please ask a PTA member or your child’s teacher for a code for the copiers.

8. Where can I find supplies like copy paper, etc? If you are making something for your child's classroom, your teacher should provide the supplies you need. If you are making something for PTA, we have supplies in the PTA room. If you’re working on something related to Art Corps, there are plenty of supplies in the Art Corps Room (room 26)

Please let us know if we can help you with anything else. We want you to feel at home at Hage!