Parent Conference Planning Worksheet

Child’s Name: ________________________________ Grade: __________________

Teacher’s Name: ________________________________ Room Number: ____________

Conference Date: ________________________________ Time: __________________

I. Preparing for the Conference (Please complete this section at home before the conference.)

A. What I think my son/daughter does well at home:


B. What I think my son/daughter does well at school:


C. Questions I would like to ask the teacher:


D. One problem I would like to discuss with the teacher:


II. Action Plan: Ways the teacher, my child and I can work together to improve academic progress. (Complete this section with the teacher at the conference.)

A. What the teacher will do at school: _____________________________________


B. What we will do at home: ______________________________________________


C. How we will check our progress (e.g., notes, telephone call, follow-up conference):


Self-Assessment for Younger Elementary Students

Student Name ____________________________________________ Date ___________________

1. What do you enjoy most at school? ________________________________

____________________________________________________________________

____________________________________________________________________

2. What do you enjoy least at school? _________________________________

____________________________________________________________________

____________________________________________________________________

3. In the classroom, what subject do you like to study the most (e.g., reading, math, writing, science, art, etc.) and why?

____________________________________________________________________

____________________________________________________________________

4. In the classroom, what subject do you like to study the least (e.g., reading, math, writing, science, art, etc.) and why?

____________________________________________________________________

____________________________________________________________________

5. What do you want your parents or teacher to be sure to know about your work at school?

____________________________________________________________________

____________________________________________________________________